

**NHS NORWICH CCG GOVERNING BODY - Tuesday 25 November 2014**

<b>ACTIONS</b>	<b>DESCRIPTION</b>	<b>RESP</b>	<b>Due Date</b>	<b>ACTION / UPDATE</b>
<b>Minutes</b>	Minutes of meeting held on 23 September 2014 to be signed by the Chairman.	CP	27/01/2015	PM to print and ask CP to sign
<b>Harvest Reports</b>	Quality assurance levels to be more closely linked with corporate risk register.	SG/NC	Complete	Report on alignments taken to November meeting.
<b>Harvest Reports</b>	Escalate the issue of the deterioration of Cancer 62 day referral to treatment target between August and September 2014 to CQRM.	KW	27/01/2015	
<b>Harvest Reports</b>	Obtain and circulate information to Governing Board members regarding how long and why patients are having to wait longer than 62 days from referral for cancer treatment.	NC	ASAP	Will be provided to the GB meeting
<b>System Resilience Funding</b>	Circulation of approved bids to Governing Board members.	JS	27/01/2015	
<b>£5 per head Transformational Funding</b>	Communication to General Practice regarding the criteria to be used for the £5 per head transformational funding.	CP	ASAP	
<b>QIPP</b>	Identify if any learning can be gained by linking with the King's Fund or from other areas.	CP	27/01/2015	On going
<b>YourNorwich</b>	To revisit and strengthen the reporting mechanism for the YourNorwich programme to Governing Body with full alignment to the CCG Strategic plan.	JE	Complete	Update provided at November meeting
<b>YourNorwich</b>	Offer from Broadland Older People's Forum to publicise YourNorwich activities in their regular newsletter.	JE	Complete	YourNorwich leads have made contact with Broadland Older Peoples Forum.
<b>Healthy Norwich</b>	Full summary of Healthy Norwich revised governance arrangements to be presented to Governing Body in November.	JE/JF	Complete	Report provided at November meeting.

<b>Healthy Norwich</b>	Presentation at October meeting by Dr Augustine Periera on Healthy Norwich profile to set the direction of the work programme for coming year (30 minutes estimated)	CP/JF	Complete	Dr Augustine Periera gave presentation at October meeting.
<b>Virtual Ward and Rapid Response Schemes</b>	Circulate costing information to Governing Board members.	JE	09/12/2014	Costing information will be provided to Exe team Feb, with formal report March to GB.
<b>Care Home Scheme</b>	Circulate costing information to Governing Board members.	JS	09/12/2014	
<b>Primary Care</b>	Circulate relevant papers for Primary Care meeting scheduled on 16 December 2014 to Governing Board members.	CP	16/12/2014	
<b>Norwich Care Cloud</b>	Executive Committee to fully explore the merits of Phase 2 and a single tender action at its October meeting.	NC/JF	December	SG leading as SRO.
<b>Audit Committee Self Assessment</b>	Provide latest guidance on minimum number of members required at Audit Committee	NC	Complete	In hand with the Audit Committee.
<b>ATTENDEES</b>	<i>Dr Chris Price (CP), Dr Cath Robinson (CR), Dr David Goldser (DG), Tracy Williams (TW), Irene MacDonald (IM), Paul Fisher (Pfi), Jo Smithson (JS), James Elliott (JE), Nikki Cocks (NC), Dr Victoria Stanley (VS), Professor Paul Jenkins (PJ) and Karen Watts (KW)</i>			
<b>APOLOGIES</b>	<i>Jonathon Fagge, Sheila Glenn, Dr Chris Francis and Pam Fenner</i>			